

PLEASE NOTE: ONEcards are issued in person only and government issued photo ID must be presented at the time of issuance.

ONECARD ELIGIBILITY

For Faculty and Support Staff

Most University of Alberta Faculty and Support Staff are eligible for a University of Alberta ONEcard. Please ensure that you confirm your eligibility and check that you have been entered into the PeopleSoft and ONEcard databases. You may do this by contacting the ONEcard Office by phone at (780) 492-7924 or by sending an email request to onecard@ualberta.ca. Please include your 7-digit UofA Employee ID number in all correspondence.

Staff LRT Program

Staff members who are eligible for a ONEcard may ride the LRT anywhere between the South Campus and Churchill stations. It is meant to facilitate transit between the University's campuses.

To ride the LRT, Staff must have their current staff ONEcard with them. If the card replacement date found on the back of the card has passed, or there is no such date, staff should visit the ONEcard office to replace their cards.

For Part-Time Academics

Please email Hannah Quedado with Dentistry Human Resource at hquedado@ualberta.ca to confirm your eligibility.

Office Hours

ONEcard Service Centre is open **Monday to Friday from 8:30 am - 4:30 pm** including the lunch hour and is located at **9104 HUB Mall**.

ONEcard Cost

- Basic ONEcard is **free** to most University of Alberta Faculty and Support Staff who are eligible.
- Proximity ONEcard*, a **\$15.00 fee** may be applied.

* a Proximity ONEcard is only needed for staff located in ECHA requiring card swipe access. (card swipe access includes SIM lab access, and/or after hours access)